

## **MULTI-CHAPTER EVENT SUPPORT.**

### **Objective**

The objective of this initiative is to encourage and support chapters in geographical proximity to each other to stage shared co-operative events, e.g. one day seminars, workshops, training etc.

This is to encourage the development of woodturning skills in the chapters involved, promote cross chapter socializing, to increase interest locally, and to raise the profile of the event.

### **Eligibility.**

This initiative applies where two or more chapters in a general region, e.g. NE, NW, SE, SW or Midlands, or across regions wish to collaborate to stage an event that is out of the normal for them and is not in their individual financial capability. Note – these regions are only suggestions and are not prescriptive.

### **Support**

The executive will provide support in the form of organizational help if required. More tangibly, however, the executive will fund the event by subsidizing the receipted cost of the venue, publicity materials or demonstrator(s) up to a maximum of €500. In addition, the executive will provide a free seminar place as a raffle prize to help raffle ticket sales.

### **Procedures**

1. Chapters should apply to the Executive for approval for the event by December of the year preceding the event date, or at least 3 months before the event, whichever is the earliest.
2. Applications should be signed by the chairmen of all the chapters involved.
3. The executive may provide an application form, but in any event, applications should include an outline of the event, i.e., purpose, demonstrators, venue, date, estimated costs etc.
4. The scheme will run for a pilot period of 2 years and is limited to two events per year.

5. The budget for the pilot period will be a maximum of €1,380 per year.
6. Where more than two applications are received the executive will determine which events will be selected for support based solely on the merit of the application.
7. The decision of the executive will be final.
8. The executive may make payment directly to the nominated parties as detailed in the application when the event has ended, or to the chapters if they have already incurred the expense. In either case the executive will require receipts before making payment.
9. Organisers will be required to submit a detailed income and expenditure report for the event, and to say how any profit or loss is allocated between the organizing chapters.
10. At the end of the pilot period the executive will review the operation of the scheme and determine whether to extend it, modify it, cease etc.